****

**Conceptual Manuscript Peer Review Feedback Form**

|  |  |
| --- | --- |
| **Reviewer name** |  |
| **Manuscript title** |  |
| **Deadline for review to be emailed to journal@norland.ac.uk** |  |

**Please email your review by the date stated above to** [**journal@norland.ac.uk**](mailto:journal@norland.ac.uk)**. You are welcome to include a copy of the manuscript containing your feedback comments if you wish, but doing so is optional.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Evaluation criteria** | | | **Yes** | **Partially** | **No** | **Comment, location and/or example (if appropriate and helpful for the author)** | |
| **Appropriateness for the journal** | | | | | | | |
| 1 | The manuscript corresponds to the scientific area of the journal | |  |  |  |  | |
| 2 | The title of the manuscript accurately reflects its content | |  |  |  |  | |
| 3 | The abstract summarises the required information to provide a general idea about the content of the manuscript | |  |  |  |  | |
| **Originality and significance** | | | | | | | |
| **Evaluation criteria** | | | **Yes** | **Partially** | **No** | **Comment, location and/or example (if appropriate and helpful for the author)** | |
| 4 | The manuscript addresses a clear conceptual or theoretical issue which is lucidly problematised through, for example, an explanation of the inadequacies or contradictions of existing concepts / theories and why new thought is needed. | |  |  |  |  | |
| 5 | The aim/objective of the paper is clearly articulated | |  |  |  |  | |
| 6 | There is a clear rationale for the paper, substantiated by relevant evidence and arguments with reference to empirical work where relevant. | |  |  |  |  | |
| 7 | The discussion is well located within the theoretical/conceptual field it addresses and explicates the role of existing concepts and theories, drawing on empirical literature where relevant | |  |  |  |  | |
| **Methodological rigour** | | | | | | | |
| **Evaluation criteria** | | | **Yes** | **Partially** | **No** | **Comment, location and/or example (if appropriate and helpful for the author)** | |
| 8 | The design or approach of the discussion is clear (e.g., theoretical synthesis, theory adaptation, typology, model etc) | |  |  |  |  | |
| 9 | The choice of theory / concepts are adequately supported | |  |  |  |  | |
| 10 | The argument is clearly, cohesively and logically advanced | |  |  |  |  | |
| 11 | There is a clear, logical and fitting structure to the paper | |  |  |  |  | |
| **Clarity and conciseness** | | | | | | | |
| **Evaluation criteria** | | | **Yes** | **Partially** | **No** | **Comment, location and/or example (if appropriate and helpful for the author)** | |
| 12 | The discussion, conclusions and recommendations are clearly based on the articulated argument | |  |  |  |  | |
| 13 | Included illustrative and additional materials (e.g., tables, figures, diagrams, appendices, etc.) are necessary, complement the body text and are arranged in compliance with the instructions to authors | |  |  |  |  | |
| 14 | Contribution to the field – e.g., implications for advancement in the field, professional practice, policy – is clearly articulated | |  |  |  |  | |
| **Language, academic writing style and length of the paper** | | | | | | | |
| **Evaluation criteria** | | | **Yes** | **Partially** | **No** | **Comment, location and/or example (if appropriate and helpful for the author)** | |
| 15 | The manuscript is written in the required language (British English) | |  |  |  |  | |
| 16 | The manuscript uses an appropriate academic tone and follows academic conventions | |  |  |  |  | |
| 17 | The language of the manuscript is clear, and spelling and punctuation are correct | |  |  |  |  | |
| 18 | The length of the manuscript is as required | |  |  |  |  | |
| **Citations and references** | | | | | | | |
| **Evaluation criteria** | | | **Yes** | **Partially** | **No** | **Comment, location and/or example (if appropriate and helpful for the author)** | |
| 19 | Citations are correctly referred to in the manuscript | |  |  |  |  | |
| 20 | The reference list includes work cited in the manuscript, following the Harvard referencing system | |  |  |  |  | |
| **Declarations and acknowledgements** | | | | | | | |
| **Evaluation criteria** | | | **Yes** | **Partially** | **No** | **Comment, location and/or example (if appropriate and helpful for the author)** | |
| 21 | There is a declaration statement about the authorship of the manuscript | |  |  |  |  | |
| 22 | There is a statement acknowledging the contribution of any other parties | |  |  |  |  | |
| 23 | There is a conflict-of-interest statement | |  |  |  |  | |
| 24 | There is a declaration of funding received | |  |  |  |  | |
| 25 | Additional comments (if necessary) | |  |  |  |  | |
| **Please select one of the following recommendations** | | | | | | | |
| **1** | | To be unconditionally accepted | | | | |  |
| **2** | | To be accepted after minor corrections according to reviewers’ comments | | | | |  |
| **3** | | To make mandatory amendments according to reviewers’ comments | | | | |  |
| **4** | | To make major revisions and resubmit the new manuscript for a new review | | | | |  |
| **5** | | To be rejected | | | | |  |

**Many thanks for supporting the Norland Educare Research Journal with your time and expertise.**